



Schools' Buying Club Online



Schools' Buying Club has launched a brand new online procurement service, designed specifically to provide experienced school business professionals with an efficient and compliant procurement solution.

SBC Online provides a compliant solution for schools to run tenders in-house with remote support from qualified school procurement specialists. It offers an easy to use, online facility for school business professionals to procure new services, without compromising on achieving best value.

Our team will provide expert advice throughout the process; checking all your documents and managing the tender through a secure tendering portal. We'll also check your bid evaluations and offer advice on your contract award.

SBC Online covers key service contracts including outsourced catering, cleaning, ICT managed services and MFDs.

You will benefit from:



Your own password-secured online facility to store procurement documents and build your contracts register.



Tools, templates and guidance to help you run compliant tenders to achieve best value.



Access to remote professional procurement support from your dedicated SBC Online consultant, to help you every step of the way.



A faster and easier route to market running competitive tenders with pre-qualified suppliers - and the option to include others.



An online repository so that you can use your documents to re-run tenders in the future - faster and for less cost.



We will invest in you and contribute 10% towards the cost of your CIPS Award for School Business Professionals training.

SBC Online

5 Step Procurement Journey



Step 1: Data Requirements

Complete a contract requirements questionnaire so we can understand more about your current service and what you want in your new contract.



Step 2: ITT Documentation Preparation and Review

Your dedicated SBC Online consultant will send the draft ITT documentation, proposed timetable and evaluation criteria for you to review and finalise.



Step 3: Tender Management

We'll issue your documents via a secure tendering portal and manage any clarifications. You will also receive further advice on facilitating a bidder site visit.



Step 4: Evaluation of Bids

Receive the submitted bids and supporting evaluation documents to undertake your assessment. You will also have the option to host bidder presentations with shortlisted bidders.



Step 5: Contract Award and Mobilisation

We will inform all bidders on the outcome and create a draft service contract for you to finalise with your chosen supplier. We'll also arrange a mobilisation meeting for you to host.

We have partnered with ISBL and CIPS to help take your procurement knowledge and experience one step further by contributing towards the cost of your training.

Get your procurement knowledge
and skills accredited with



To find out more information
about **SBC Online**, contact us now!

Call: **0845 257 7050**

email: contact@schoolsbuyingclub.com
or visit: schoolsbuyingclub.com